

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

May 3, 2010
Aldermen O'Neil, Ludwig,
Shea, Craig, Greazzo

6:00 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from New Hampshire Health and Human Services related to the Office of Youth Services grant proposal to provide substance abuse prevention services.
Ladies and Gentlemen, what is your pleasure?
4. Communication from the Highway Department requesting approval to accept \$3,000 from Saint Mary's Bank to cover the cost of installing 143 linear feet of granite curb on Mammoth Road along the frontage of a subdivided lot.
Ladies and Gentlemen, what is your pleasure?
5. Communication from Mayor Gatsas requesting approval to accept \$8,966,000 in Recovery Zone Facility Bond Allocations for the City of Manchester under the American Recovery & Reinvestment Act.
Ladies and Gentlemen, what is your pleasure?
6. Communication from Parks, Recreation & Cemetery Division requesting approval to accept funds in the amount of \$9,600 from the Ann De Nicola Trust for the restoration of the General John Stark Equestrian Statue.
Ladies and Gentlemen, what is your pleasure?

7. Communication from the Planning and Community Development Department requesting an infusion of \$150,000 of Affordable Housing Trust Funds into the 2010 Housing Initiatives Program for CIP #610410 – Housing Initiatives.
Ladies and Gentlemen, what is your pleasure?
8. Communication from the Planning and Community Development Department requesting approval of an amended budget authorization on behalf of the Police Department to receive additional grant funds totaling \$2,250 from the NH Department of Safety related to sobriety checkpoints for CIP #410910 - NH DWI Patrol Program.
Ladies and Gentlemen, what is your pleasure?
9. Amending Resolution and Budget Authorization providing for the acceptance of \$400,000 from the United States EPA relating to the clean up and revitalization of designated Brownfields sites under CIP #612510 EPA Brownfields Assessment Grant.
Ladies and Gentlemen, what is your pleasure?
10. Amending Resolution and Budget Authorization providing for the acceptance of funds totaling \$96,826 from the NH Department of Justice related to domestic violence programming for CIP #412910 VAWA.
Ladies and Gentlemen, what is your pleasure?
11. Amending Resolution and Budget Authorization providing for the acceptance and transference of funds in the amount of \$513,436 in Federal grant and local match related to the Self-Contained Breathing Apparatus and associated mask retrofit for CIP #412010 SCBA Replacement.
Ladies and Gentlemen, what is your pleasure?
12. Amending Resolution and Budget Authorization providing for the acceptance of funds in the amount of \$479,000 from the NH Department of Health and Human Resources for CIP project #210411 Public Health Preparedness.
Ladies and Gentlemen, what is your pleasure?

13. Communication from Kevin Sheppard, Public Works Director, requesting authorization to use FY10 MER bonds and cash accounts to purchase vehicles for departments not currently recognized in the MER Bond program.

Ladies and Gentlemen, what is your pleasure?

14. Discussion relative to the Neighborhood Stabilization Program.

Ladies and Gentlemen, what is your pleasure?

15. Discussion relative to the First Time Homebuyers Review.

Ladies and Gentlemen, what is your pleasure?

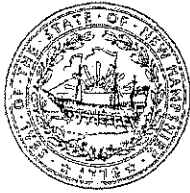
TABLED ITEM

A motion is in order to remove this item from the table.

16. Discussion relative to CIP bond projects.

(Note: Report attached from William Sanders, Finance. Communication from Leon LaFreniere, Planning & Community Development, identifying the source of funding for Hackett Hill Development Project CIP # 650300. Report of the Committee on Joint School Buildings attached as per the Committee on 3/31/09. Communication from Pam Goucher, Planning & Community Development, with updated project balances on 4/10/09 and also identifying CIP Project #510807 as available for transfer to contingency. Item tabled 2/17/09. Finance Officer to provide an update.)

17. If there is no further business, a motion is in order to adjourn.



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF DRUG AND ALCOHOL SERVICES

Nicholas A. Toumpas
Commissioner

Nancy L. Rollins
Associate
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
603-271-6100 1-800-804-0909
FAX: 603-271-6105 TDD Access: 1-800-735-2964

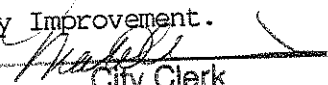
April 6, 2010

Mr. Marty Boldin
1045 Elm Street
Suite 204
Manchester, NH 03101

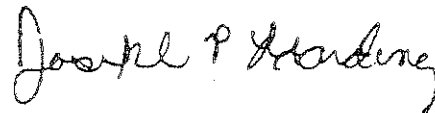
Dear Mr. Boldin :

The Bureau of Drug and Alcohol Services (BDAS) has selected your proposal to provide substance abuse prevention services. The two-year contract will be contingent on the availability of funds and approval by the Governor and Executive Council. The total amount of your award for SFY 2011 and 2012 will be \$90,000. The first six months of your contract will be directly managed by BDAS, after which the contract for these services will be integrated into the regional network contract, which will subcontract with your agency for these services for the remaining eighteen months of the contract period. Contract documents will be forwarded in the near future.

BDAS also requires an electronic copy of your revised budget forms. Please forward these to Sinda Ullstrup at sullstrup@dhhs.state.nh.us for processing and approval.

In board of Mayor and Aldermen
Date: 4/20/10 On Motion of Ald. O'Neil
Second by Ald. Lopez
Voted to refer to the Committee on
Community Improvement.

City Clerk

Sincerely,



Joseph P. Harding, Director
Bureau of Drug and Alcohol Services

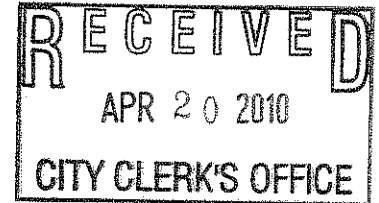
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William F. Houghton Jr.
Robert R. Rivard
Joan Flurey
Henry R. Bourgeois
Raymond Hebert

CITY OF MANCHESTER
Highway Department



April 19, 2010

Committee on Community Improvement
C/O Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

RE: Mammoth Road, Sunmeadow Realty, LLC

Dear Committee Members:

The Manchester Highway Department hereby requests the CIP Committee's approval to accept \$3,000 of funds from Saint Mary's Bank, to cover the cost of installing granite curb that was required as part of a subdivision. In 2003, Sunmeadow Realty, LLC posted a letter of credit with Saint Mary's Bank to insure that 143 linear feet of granite curb would be installed along the frontage a subdivided lot 17-7 on Mammoth Road (see enclosure). In December 2009, due to the developer's non-completion of work, Saint Mary's Bank issued a check to City of Manchester.

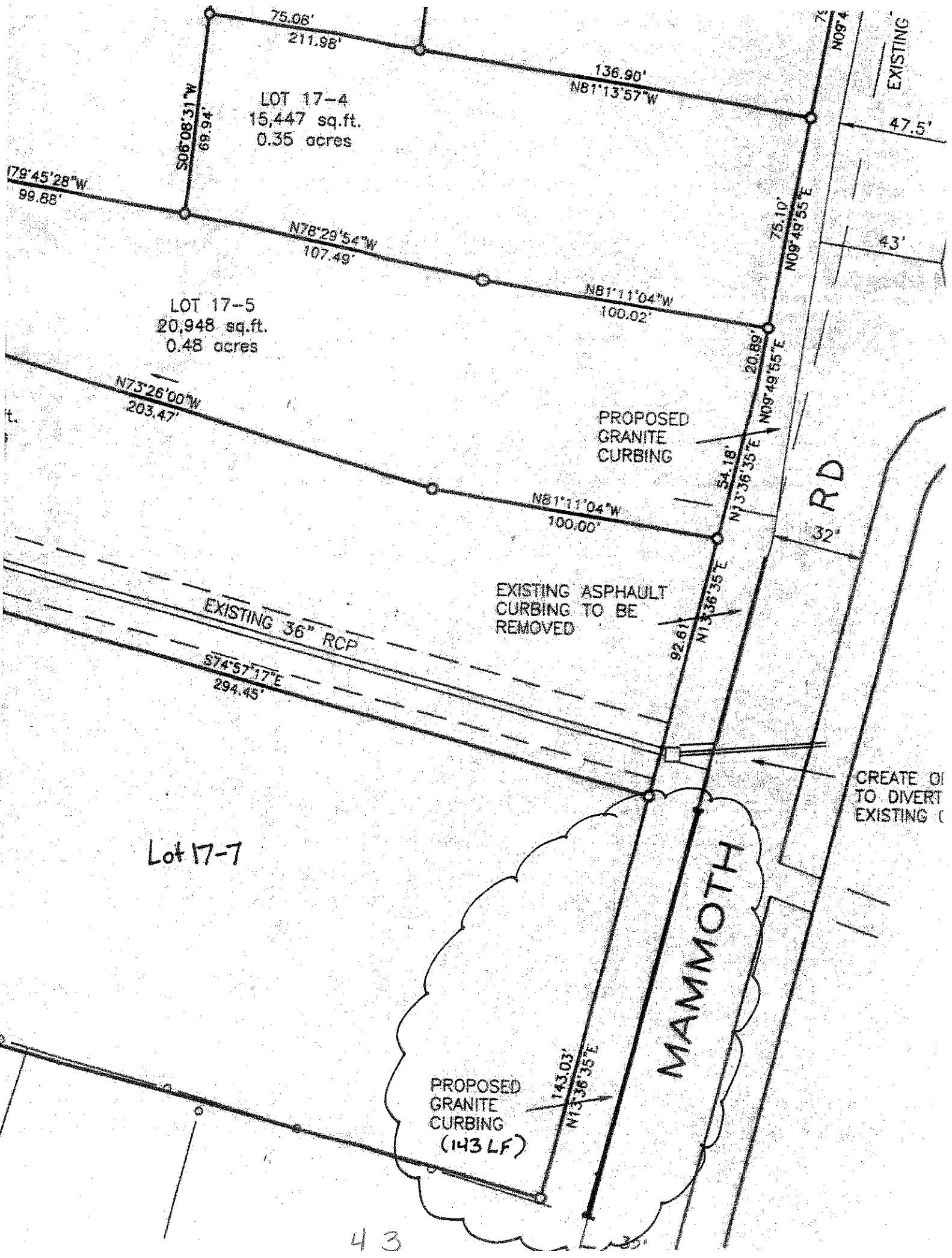
With the acceptance of the funds, we will have the curbing installed. We thank the committee for their time on this matter.

Sincerely,

David L. Winslow, PE
Project Engineer

Cc: Kevin A. Sheppard, PE
Bruce Thomas, PE
Sam Maranto
Jay Davini

Enclosures (5)





CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations

January 14, 2010

Kevin Sheppard, P.E., Director
Highway Department
227 Maple Street
Manchester, NH 03103

Re: 269 Kennard Road (S-12-2001)
Sunmeadow Realty, LLC

Kevin:

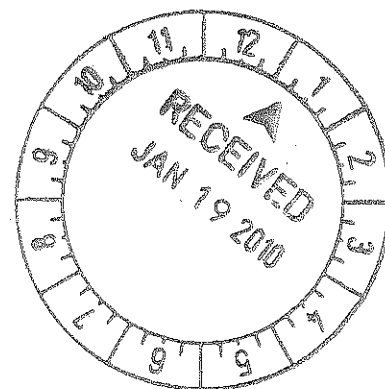
Enclosed is a check in the amount of \$3,000.00 made out to the City of Manchester that comes to us as result of letter of credit (LOC) that was issued as a performance guarantee for improvements never completed in relation to the above-referenced subdivision. The LOC stipulated that if not called by a date certain, that St. Mary's Bank would consider it 'called' and remit funds to the City for the originally designated use.

I attach copies of relevant documents. Should you have any questions or require additional documentation, please do not hesitate to call me at 624-6450.

Sincerely,

Louise Donington
Senior Planner

Enclosures



One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

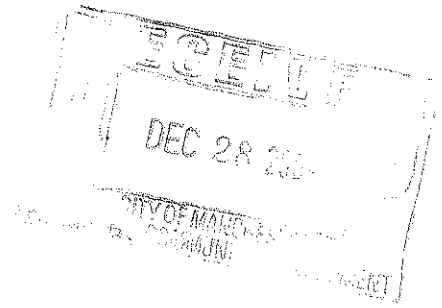
E-Mail: pcd@manchesternh.gov
www.manchesternh.gov

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St. Mary's Bank

December 22, 2009



City of Manchester
Louise Donington, Senior Planner
Department of Planning & Community Development
1 City Hall Plaza
Manchester, NH 03101

RE: Lot 17-7 Kennard and Mammoth Roads, Manchester

Ms. Donington:

Enclosed you will find a check payable to the City of Manchester in the amount of \$3,000.00. This represents payment under Letter of Credit No. 1020 as a result of Sunmeadow Realty, LLC not completing the required curbing associated with improvements approved at Kennard Road and Mammoth Road.

Upon receipt of this correspondence, please return the original letter of credit marked "Satisfied" to my attention. Should you have any questions, I can be reached directly at 609-629-1571.

Sincerely,

Debra Davis Timberlake
SVP, Commercial Lending

CC: David Bulduc, Manager
Sunmeadow Realty, LLC
189 Ray Street
Manchester, NH 03104

PO Box 990
Manchester, NH 03105-0990
669-4600
1-888-786-2791

IRREVOCABLE LETTER OF CREDIT #1020



ST. MARY'S BANK
THE NATION'S FIRST CREDIT UNION

June 9, 2003

Beneficiary: City of Manchester
Planning and Community Development
One City Hall Plaza
Manchester, NH 03101

Re: Lot 17-7 Kennard Road/Mammoth Road
Manchester, NH

Dear Mr. Harlacher:

By this document, St. Mary's Bank (hereinafter "Issuer"), hereby issues this **Irrevocable Letter of Credit Number #1020 in the amount of \$3,000.00** to the City of Manchester on behalf of Sunmeadow Realty, LLC, 189 Ray Street, Manchester, NH 03104 (hereinafter "Developer"). This Irrevocable Letter of Credit is issued to guarantee completion of the curbing associated with improvements approved at Kennard Road and Mammoth Road as signed and approved by the Manchester Highway Department. This Irrevocable Letter of Credit is issued to the City of Manchester by St. Mary's Bank on June 9, 2003 and will expire on June 9, 2004.

It is agreed and understood by the Issuer of this Irrevocable Letter of Credit that it shall be issued for a period of 12 months. If all improvements for Kennard and Mammoth Roads relative to Lot 17-7, guaranteed by this Letter, are not completed to the satisfaction of the Manchester Planning Board by June 9, 2004, and if a letter indicating completion of all improvements is not issued and accepted by the Manchester Planning Board, then this Letter of Credit shall be automatically considered to have been called and without further action of the Manchester Planning Board for the City of Manchester, St. Mary's Bank shall forthwith forward a check in the amount of \$3,000.00 to the Treasurer of the City of Manchester. The funds so forwarded to the City Treasurer shall be used exclusively for the purpose of completing the improvements, which are guaranteed by this Letter of Credit. Any funds not needed by the City of Manchester to complete the improvements required for Kennard and Mammoth Roads relative to Lot 17-7 shall be returned to St. Mary's Bank. This Letter shall expire on June 9, 2004.

Dated: June 9, 2003

Peter R. Madden
Vice President,
Business Lending Officer



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Board of Aldermen
FROM: Theodore L. Gatsas
Mayor
Date: April 20, 2010 *T.L.G.*
RE: ARRA Recovery Zone Facility Bonds

I am pleased to inform you that the City of Manchester has received an \$8,966,000 in Recovery Zone Facility Bond Allocations under the American Recovery & Reinvestment Act (ARRA).

To facilitate the distribution of this bonding I have provided the following direction to Economic Development Director Jay Minkarah. See attached documentation for detail.

I respectfully request that the Board of Aldermen refer this item to the Committee on Community Improvement (CIP).



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

April 16, 2010

Jay Minkarah, Director
Manchester Economic Development Office
One City Hall Plaza
Manchester, NH 03101

RE: ARRA Recovery Zone Facility Bonds

Dear Director Minkarah:

As you are aware the City of Manchester has received \$8,966,000 in Recovery Zone Facility Bond allocations under the American Recovery & Reinvestment Act of 2009 (ARRA). These funds are intended to provide low-cost loans to support economic development projects that would create jobs in targeted Recovery Zone areas.

In order to utilize these bonds, Manchester must develop an application process, designate Recovery Zone areas within the City, and prepare a cooperation agreement to govern allocation of the bonds through an appropriate agency or authority. I would ask that the following documents be prepared prior to the Board of Mayor and Aldermen meeting on April 20, 2010 for referral to the Committee on Community Improvement (CIP):

- 1) an application form
- 2) recommendations for Recovery Zone areas;
- 2) a draft cooperation agreement and;
- 3) any other necessary materials for referral to Committee.

Thank you for your prompt attention to this matter.

Regards,

Theodore L. Gatsas
Mayor

TLG/swp

One City Hall Plaza • Manchester, New Hampshire 03101 • (603) 624-6500
www.manchesternh.gov



CITY OF MANCHESTER

Economic Development Office



April 19, 2010

Theodore L. Gatsas, Mayor
Office of the Mayor
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: Recovery Zone Facility Bonds

Dear Mayor Gatsas:

Attached is a draft application form for use by parties interested in reserving bond allocations under the American Recovery & Reinvestment Act Recovery Zone Facility Bond program as you requested. I would suggest that we also consider adopting a reasonable application fee to cover any associated administrative costs. In addition, I would recommend that the form be posted on the City's website once it is approved, along with links to related information and program requirements.

As you noted in your request, we must designate certain areas in the City as Recovery Zones within which development projects would be eligible to take advantage of the funding. In implementing this program elsewhere in New Hampshire, the state determined that all areas designated as Economic Revitalization Zones (ERZs) by the NH Department of Resources & Economic Development already meet the Recovery Zone requirements established under the Act. Manchester currently has 17 Census Tracts that have been designated as ERZs. These tracks include all of the Millyard, Downtown, Hackett Hill and much of the commercial and industrial areas along South Willow Street, Brown Ave. and other areas. Therefore, I would recommend that the existing ERZs be also designated as Recovery Zones. A Map of existing ERZs is attached.

Finally, because the City cannot issue Recovery Zone Facility Bonds for the benefit of private parties directly, it is our understanding that we would need to waive our allocation in favor of an appropriate third party that would have that ability. In order to ensure that the Bonds were used in a manner consistent with the City's goals, it would be necessary to enter into a cooperation agreement with that third party that memorialized the understanding of the parties. It is my understanding that the Manchester Housing & Redevelopment Authority (MHRA) would have the ability to utilize Recovery Zone Facility Bonds to finance economic development projects in the City. The MHRA has had a long history of serving as a partner in major

One City Hall Plaza, Manchester, NH 03101 Phone (603) 624-6505 Fax (603) 624-6308
Email: econdev@manchesterNH.gov www.ManchesterNH.gov

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economic development projects and we have several examples of cooperation agreements that we have successfully utilized in the past. If we wish to pursue working with the MHRA or an alternative party to take advantage of the Recovery Zone Facility Bonds, I would be happy to draft an agreement for consideration. Please let me know if you need any additional information or materials.

Sincerely,



Jay Minkarah, Director

Manchester Economic Development Department

**CITY OF MANCHESTER
APPLICATION FOR RECOVERY ZONE FACILITY BOND
RESERVATION OF ALLOCATION**

Name of Applicant: _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Contact: _____ Title: _____ Phone: _____

Name and address of owner of project (if different): _____

Names and addresses of lessees of project (if applicable):

Amount of bond issue requested: \$ _____

Address of project site: _____

Briefly describe the project (attach additional materials if needed):

	Estimated Cost	Size
Land Acquisition	_____	_____
Building Acquisition	_____	_____
Building Construction	_____	_____
Building Renovation	_____	_____
Equipment Acquisition	_____	_____
Cost of Bond Issuance	_____	_____

Describe the effect of the project on the environment:

When do you expect the project to begin? _____

When do you expect the project to be completed? _____

How many full-time equivalent jobs will be created or preserved by the project?

Created _____ Preserved _____

Describe the types of jobs created or preserved, their wage and salary levels and, if applicable, when the jobs will be created:

Names and addresses of contractors and subcontractors for the project:

Describe the Applicant (and if applicable the owner and the lessees). Include a brief history of the Applicant, its principal products, and its customers (attach additional materials if needed):

Briefly describe the background of the Applicant's (and if applicable the owner's and the lessee's) key management personnel or attach applicable resumes:

Is the Applicant an equal opportunity employer? _____, the owner? _____, the lessee? _____

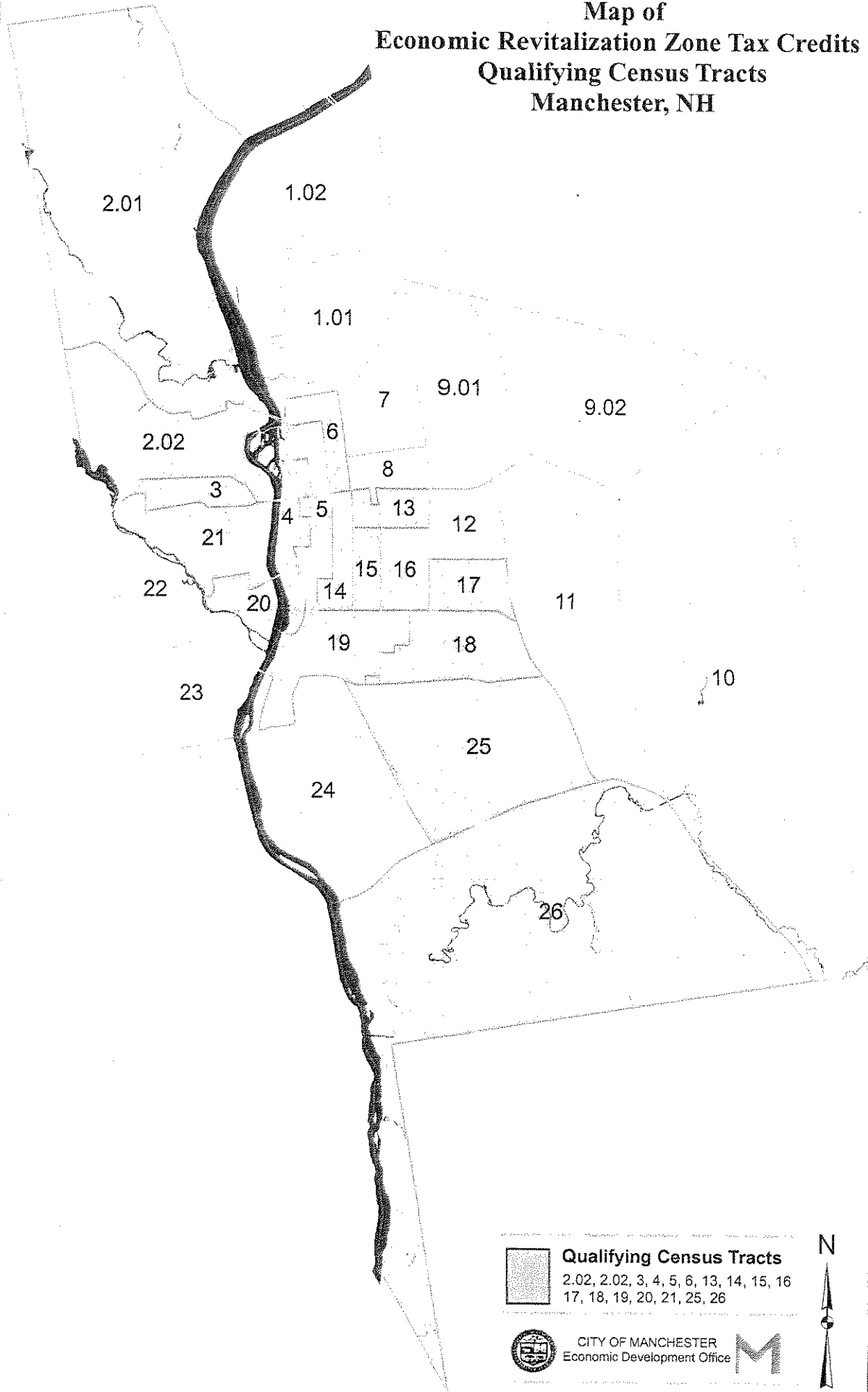
Please provide any other information of which you believe the City of Manchester should be aware of in considering this application:

The Applicant will promptly advise the City of any change in the foregoing information, or of any additional information that may become available as plans for the project progress.

Date: _____

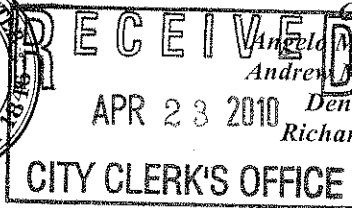
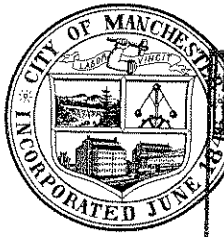
Authorized Officer of Applicant

Map of Economic Revitalization Zone Tax Credits Qualifying Census Tracts Manchester, NH



Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Angelo M. Manti, Chairman
Andrew Manning, Clerk
Dennis Smith
Richard E. Powers

CITY OF MANCHESTER
Highway Department
Parks, Recreation & Cemetery Division

April 7, 2010

Alderman O'Neil, Chairman
City of Manchester Community Improvement Program
One City Hall Plaza
Manchester, NH 03101

RE: Fund Acceptance Stark Park Statue Restoration

Dear Alderman O'Neil:


I am pleased to inform you that the Friends of Stark Park has been awarded another grant in the amount of \$5,000 from the Ann De Nicola Trust (see attached letter) and they have also raised funds in the amount of \$14,000 through their tireless fundraising efforts. Over time the statue has also succumbed to vandalism and weather. They are graciously donating \$9,600 these funds to the city so that they may continue their efforts towards restoring the General John Stark Equestrian Statue. The vandalism portion of restoration has been determined eligible for insurance reimbursement in the amount of \$5,000. The \$4,400 surplus in their account will be reserved should any cost overruns occur during the restoration.

We are extremely grateful for the continued assistance that the Friends of Stark Park has provided to the Parks Division to restore this statue of one of the most prominent general's from the Revolutionary War. We are also grateful for their overall contribution to restoring this Victorian park and improving the overall quality of life for their community. We would like to request that the committee accept these funds so they can be added to the \$10,000 Moose Plate Grant that was awarded. This brings the project total to \$29,600 and enables the City to enter into a contract with a company that specializes in the preservation of such significant historic monuments (see attached draft contract) subject to approval of the City Solicitor.

Since the company we will be entering into a contract with specializes in this type of work and was recommended by the state agency administering the grant funds I respectfully request permission to suspend Section

Please do not hesitate to contact me should you have any further questions.

Best regards,



Chuck DePrima

Cc: Kevin Sheppard, Public Works Director
Sam Maranto, CIP
Bill Sanders, Finance Director
Kit Reno Co-Chair Friends of Stark Park
Alderman Joyce Craig, Alderman Ward 1

CIP BUDGET AUTHORIZATION

CIP #: 511410 Project Year: 2010 CIP Resolution: 5/26/2009
 Title: General Stark Statue Restoration Project Amending Resolution: 11/24/2009
 Administering Department: Parks, Recreation, and Cemetery Revision:

Project Description: To complete restorations on the statue of General John Stark that has fallen victim to weather, vandalism, and disrepair.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events In Board of Mayor and Aldermen
 1 Project Initiation Date: 11/24/09
 2 Project Completion On motion of Ald. Osborne
 3 Seconded by Ald. Pinard
 4 Voted to approve the budget authorizations
 5 subject to the final adoption of related resolutions.
 Expected Completion Date: 6/30/2010

Line Item Budget

	STATE	<u>OTHER</u>		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$10,000.00	\$0.00	\$0.00	\$10,000.00
TOTAL	\$10,000.00	\$19,600	\$0.00	\$10,000.00 29,600

Revisions

DONATION FRIENDS OF STARK PARK - \$9,600
ANN DENICOLA TRUST - \$5,000
INSURANCE FOR VANDALISM - \$5,000

COMMENTS: Funds received from the State of NH Conservation Committee.

November 30, 2009

Ms. Kit Reno
Friends of Stark Park
PO Box 1485
Manchester, NH 03105

Re: Ann De Nicola Trust

Dear Ms. ^{Kit}Reno:

The Trustees of the Ann De Nicola Trust recently met to review your request for assistance and are pleased to enclose the following award:

Purpose: Restoration of the bronze statue of General John Stark in Stark Park
Award Amount: \$5,000

As acknowledgement of this award, please sign, date, and return the enclosed Receipt to us in the envelope provided.

We would be willing to participate in any publicity you may be arranging. In addition, feel free to acknowledge this gift from **Ann De Nicola Trust, RBS Citizens, N.A. Trustee** in your publications or newspapers.

We wish to point out that this grant is specifically for the purpose stated above; and we would therefore request that, within six months, you provide us with a status report on expenditure of these funds, and confirm the funds have been used for the stated purpose. Enclosed is an outline to complete and return by May 30, 2010.

Sincerely,



William N. Sirak
Vice President
Not for Profit Group

/brh
Enclosures



Dædalus, Inc.

205-3 Arlington Street, Watertown, MA 02472

617 926-7590 • Fax 617 926-7591

Conservators of antiquities, sculpture, decorative arts, monuments, and architectural ornament

THIS AGREEMENT MADE this April 2, 2010, by and between **City of Manchester, NH** Party of the First Part, and **DAEDALUS, INC.**, a Massachusetts business corporation with offices at 205-3 Arlington Street, Watertown, Massachusetts 02472 (hereinafter referred to as the "Conservator") Party of the Second Part,

WITNESS:

1. Recitals.

The **City of Manchester, NH** has requested proposals for **Conservation Treatment of the General Stark Memorial**, and has chosen the Conservator to perform such work based on the proposal submitted under the terms and conditions of this Agreement.

Funds are available to pay the cost of the Agreement.

2. Scope of Services.

The Conservator shall provide the following described conservation and/or restoration work plus materials in accordance with the treatment method contained in the proposal submitted and attached hereto as ATTACHMENT A, and accepted by the **City of Manchester, NH**.

3. Payment Period.

The **City of Manchester, NH** shall pay the Conservator for satisfactory work actually completed upon submission to of invoices describing the nature of services and materials provided.

The cost to of this Agreement shall not exceed **\$29,600.00**.

4. Time Schedule.

The Conservator shall commence the work in 2010.

5. Insurance.

The Conservator shall provide certificates of insurance as follows:

- (a) General Liability Insurance
- (b) Workmen's Compensation

Daedalus, Inc.

205-3 Arlington Street, Watertown, MA 02472

617 926-7590 • Fax 617 926-7591

Conservators of antiquities, sculpture, decorative arts, monuments, and architectural ornament

6. Assignment.

The Conservator shall not assign, transfer or otherwise dispose of this Contract or its right title and interest therein to any firm, person or corporation without the prior written consent of **City of Manchester, NH**.

7. Changes.

This Agreement may not be amended, modified or changed in any respect except by writing executed by the parties hereto.

8. Notices.

Any notice given pursuant to or with respect to this Agreement, shall be deemed given if delivered in writing to the parties as hereafter described.

Joshua Craine, Conservator
Daedalus, Inc.
205-3 Arlington Street
Watertown, Massachusetts 02472

9. Payment Schedule.

Upon completion of the work per Schedule of Values.

IN WITNESS WHEREOF, the parties hereto by their duly authorized officers have executed this Agreement all as of the day first above written.

By: _____
City of Manchester, NH

By: _____
Joshua Craine
DAEDALUS, INC.

Date: _____

Dædalus, Inc.

205-3 Arlington Street, Watertown, MA 02472
617 926-7590 Fax 617 926-7591
daedalusart@verizon.net

Condition Assessment and Recommendations for Treatment

Object: General Stark Memorial
Location: Stark Park
Artist/Date: Richard Recchia
Material: Cast Bronze, Granite Base
Foundry: Roman Bronze Works
Owner: City of Manchester NH

Overview:

The examination of this monument was done on 03.05.2009. There was snow on the ground and on the lower coarse of the base of the monument.

The monument consists of an equestrian figure of atop a granite base. The footprint of the granite measures approximately 20'x 10'. The granite is approximately 9' tall. The (bronze) sculpture is about 12' tall.

The granite base is inscribed on all sides.

Condition:

Bronze:

The exposed surfaces of the horse and rider are covered with a thin layer of light green powdery corrosion with islands of dark sulfide corrosion. This pattern of corrosion is typical of the copper corrosion found on outdoor monuments in an urban environment.

The more protected surfaces of the horse (belly, inside of legs) and rider (under hat, inside of cape) are covered with more of the black copper sulfide corrosion with streaks of light green corrosion running through it. It is possible that there are some areas of original (brown) patination in some of the most protected areas.

There are areas of bright green efflorescence on the underside of the horse, indicating that water may possibly getting (and sitting) inside the cast. This is a common occurrence on equestrian monuments.

• conservators of antiquities • sculpture • decorative arts • monuments • architectural ornament •

Dædalus, Inc.

205-3 Arlington Street, Watertown, MA 02472
617 926-7590 Fax 617 926-7591
daedalusart@verizon.net

There is graffiti etched on the (bronze) self base, primarily on the opposite from the artists signature and foundry mark. There is red paint on the underside of the horse toward its rear.

The sword is a replacement and was last replaced three years ago (per Kit Reno 03.05.2009)..

Granite:

The granite appears to have been cleaned in the past, possibly with abrasives, leaving the surface with an uneven (slightly splotchy appearance). There is some copper (green) staining on the upper edges of the stone

There are green (paint?) stains on the lower part of the proper right side of the base that may be part of old graffiti that wasn't completely removed.

The mortar joints have been filled with a synthetic caulk has begun to deteriorate. This has allowed water to become trapped in the voids where the caulking is missing, resulting in freeze-thaw cycle that has spalled and cracked the stone around the edges of the joints.

Recommended Treatment:

Bronze:

The sculpture should be cleaned of loose and powdery corrosion by abrasive blasting with crushed walnut shells (60-100 mesh, Agrishell AD9B) at a pressure of not more than 65 psi. and /or the sculpture should be pressure washed using water at about 3500 psi.

The sculpture should be washed with a solution of neutral or slightly alkaline detergent in water and rinsed thoroughly with running water.

An inspection should be done to determine if there is water getting into the belly of the horse. If a source for the water infiltration is found (most likely it is around the intersection between the horse and rider) the areas should be filled with epoxy bulked with bronze powder or possibly bronze threaded rod attached mechanically. A weep hole should be drilled in the belly (1/4") that will allow the water to drain from inside the cast. The hole should be threaded and fit with a bronze bolt and plans should be made to drain yearly.

• conservators of antiquities • sculpture • decorative arts • monuments • architectural ornament •

Dædalus, Inc.

205-3 Arlington Street, Watertown, MA 02472
617 926-7590 Fax 617 926-7591
daedalusart@verizon.net

The red paint should be removed with organic solvents on cotton pads.

The sculpture should be chemically re-patinated to approximate an original patination. The color should be determined by art historical and documentary research and a sample should first be approved by a designated curator. The color was most likely originally patinated dark brown, however, consulting early photographs or newspaper articles from the time of installation will be helpful in determining an accurate coloration.

The sculpture should then be coated with at least three coats of Incralac, an acrylic resin lacquer containing benzotriazole as a corrosion inhibitor. The first coat should be brushed on a warmed surface and subsequent coats should be applied by spraying.

The sculpture should then be waxed with Butcher's Bowling Alley Wax or a similar microcrystalline based substitute. The wax is a sacrificial layer to protect the lacquer and should be renewed annually.

Granite:

The granite base should be washed with a solution of Volpex detergent in water and rinsed with water using a pressure washer at about 1200 psi.

Additional cleaning if necessary should be carried out with a chemical cleaner especially formulated for cleaning granite such as Safe and Easy Heavy Duty Restoration Cleaner (Ph 5.5, Dumond Chemical Co., New York, NY). The cleaner should be used at the lowest effective dilution, and rinsed according to manufactures recommendations.

Copper stains should be removed to the degree that this can be accomplished without damaging the stone. Stain removal may require the application of clay poultices containing ammonium chloride.

The green staining should be tested for solubility and removed with a paint removal system that is appropriate for use on granite.

The caulk in the mortar joints should be removed and the granite should be re-pointed with an appropriate mortar mix.

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Documentation:

A final treatment report, detailing treatments and archival research along with maintenance guidelines will be provided to the owner. The report will include before, mid and after treatment (digital) pictures of the memorial.

We will provide training to the owners of how to properly maintain the monument once the treatment is complete.

The conservators of Daedalus, Inc. are pledged to perform all work in accordance with The Code of Ethics and Standards of Practice of The American Institute for Conservation of Artistic and Historic Works.

Examined by:

Joshua Craine
March 2009

• conservators of antiquities • sculpture • decorative arts • monuments • architectural ornament •

Dædalus, Inc.

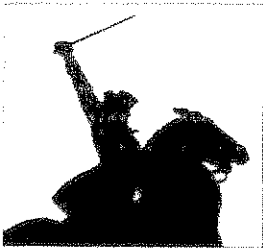
205-3 Arlington Street, Watertown, MA 02472
617 926-7590 Fax 617 926-7591
daedalusart@verizon.net

Treatment Costs

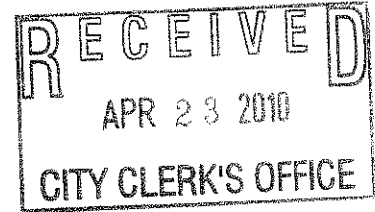
Cost of Treatment:

Treatment of Bronze (as described in treatment report).....	\$19,700.00
Treatment of Stone (as described in treatment report).....	\$5,400.00
Documentation (photos and final report).....	\$500.00
Scaffolding.....	\$4,000.00

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FRIENDS OF STARK PARK



Board of Directors

April 22, 2010

CO-PRESIDENTS

Pat Howard

Kit Reno

Alderman Dan O'Neill
City of Manchester
Community Improvement Program
One City Hall
Manchester, NH 03101

VICE-PRESIDENT

Richard Duckoff

Dear Alderman O'Neill,

On behalf of the board of the Friends of Stark Park, we would like to take this opportunity to bring to you and the CIP members up to date on the work we are anticipating in Stark Park this summer.

SECRETARY

Kristin Wenger

Our next project, which we hope to do in July, is the restoration of the bronze equestrian statue of John Stark, the focal point of the park. Corrosion, leakage, graffiti and degradation of the granite base have taken their toll and these must be addressed.

TREASURER

Robert Chase

The Committee and Board recently voted to accept the \$10,000 Moose Plate Grant funds. These funds became the first step to move forward on the cleaning of the statue and we began a dialogue with the NH Division of Historic Resources. They clearly expressed in earlier conversations the importance (as stipulated in the Moose plate Grant) that any work performed in the park including the statue restoration must be performed by an organization with the certification of *Conservator of Fine Art and Restoration*.

Joan Camann

Oral Foster

Andrea Hecker

Locating a Conservator was not an easy task. The NHDHR was unable to recommend a qualified contractor within the state so we contacted Martha Lyon who authored the Master Plan on 2005. Since Martha specializes in historic landscape preservation she was able to provide us with the names of contractors capable of this type of highly specialized and unique service. Upon review of qualifications/ references and consulting with City staff at the Parks Division we agreed that Daedalus Fine Arts Conservators in Watertown, MA was the most qualified.

Suzi Parker

Robert Steiner

We will hold the surplus funds mentioned in the letter from the Parks Division should any unforeseen cost overruns occur during the restoration. Should these additional funds not be utilized for the statue restoration, these funds will be directed towards our next project identified in the master plan; the restoration of the Stark Family gravesite.

P.O. Box 1485
Manchester, NH 03105

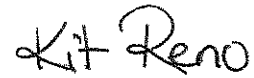
16-12

We hope this information proves useful to the committee members and if you have any questions or concerns, do not hesitate to contact me

Sincerely,



Pat Howard



Kit Reno

Co-Presidents, Friends of Stark Park



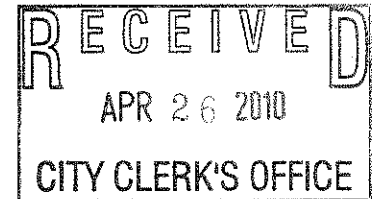
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Daniel P. O'Neil, Chair &
CIP Aldermanic Committee

From: Sam Maranto *SM*

Date: April 23, 2010

Subject: Affordable Housing Trust Fund- CIP 610410 Housing Initiatives

As the Committee members may know, the City maintains a housing trust fund to further the availability of housing affordable to our lower income residents. The trust fund is capitalized with funds from the repayment of loans provided through the various housing programs administered by this office and the funds are allocated upon need. Due to the source of the repayments coming from CDBG & HOME funded housing projects no other uses of these funds are allowed.

Presently, there is a considerable amount of interest in our Housing Rehabilitation Program operated through our Housing Initiatives Program and additional funds are required to address this demand. As such, we are respectfully requesting that the Committee consider an infusion of \$150,000 of Affordable Housing Trust Funds into our 2010 Housing Initiatives Program. Should the Committee concur with this request I will prepare the necessary amending resolution and revised budget authorization for review by the full Board at the May 18th meeting.



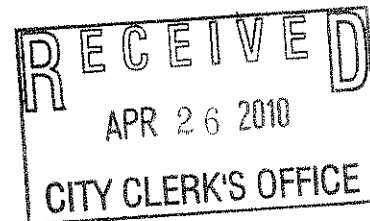
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

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Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: April 23, 2010

Subject: Police Department – CIP #410910 – NH DWI Patrol Program

The Police Department has notified us that they have been approved to receive additional grant funds totaling \$2,250 from the State of New Hampshire Highway Safety Agency. These funds will be used to allow the Manchester Police Department to continue the operation of sobriety checkpoints in cooperation with the NH State Police.

In order to accept the increased funding we have prepared for the Committee's review, the appropriate budget authorization form necessary for project initiation.

Your review of this document and a recommendation for approval to the full Board is respectfully requested.

Attachments:

CIP BUDGET AUTHORIZATION

CIP #: 410910

Project Year: 2010

CIP Resolution: 5/26/2009

Title: NH DWI Patrol Program

Amending Resolution:

Administering Department: Police Department

Revision: 1

Project Description:

Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents. Funding will be utilized to complete (twenty-two) four hour patrols.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	3/2/2010
2	Program Completion	9/15/2010
3		
4		
5		

Expected Completion Date:

9/15/2010

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$6,200.00	\$0.00	\$0.00	\$6,200.00
Fringes	\$1,550.00	\$0.00	\$0.00	\$1,550.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$7,750.00	\$0.00	\$0.00	\$7,750.00

Revisions

Revision 1 - Budget increased from \$5,500 to \$7,750 due to the receipt of additional grant funds.

COMMENTS

Grant originally estimated to be \$10,000, \$5,500 of funding initially received, followed with \$2,250 of additional funds. Program completion dates determined by the grantor. Funds received from the NH Highway Safety Agency.



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Board of Aldermen
FROM: Theodore L. Gatsas *T.G.*
Mayor
Date: April 20, 2010
RE: EPA Brownfield Assessment Grant

I am pleased to inform you that the City of Manchester was awarded a \$400,000 Brownfield's Assessment Grant from the EPA with no local match required.

The grant will allow the City of Manchester to assist property owners in covering the costs of environmental assessments of potentially contaminated properties that have been proposed for redevelopment.

I respectfully request that the Board of Aldermen refer this item to the Committee on Community Improvement (CIP).

See attached documentation for further detail.



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

APR 1 8 2010

OFFICE OF
SOLID WASTE AND
EMERGENCY RESPONSE

Honorable Ted Gatsas
Mayor of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Mayor Gatsas:

On behalf of the United States Environmental Protection Agency (EPA), I am pleased to congratulate you and confirm that the City of Manchester was selected as one of the entities EPA will begin negotiations with to award a cooperative agreement for an assessment grant. The City of Manchester submitted an outstanding grant proposal, and we deeply appreciate the tremendous commitment of time and energy that went into its preparation.

Through the Small Business Liability Relief and Brownfields Revitalization Act of 2002, EPA is working to help states and communities around the country clean up and revitalize brownfield sites. We fully expect that these brownfield projects will provide benefits to the environment and economy of local communities. Diane Kelley, your Regional Brownfields Coordinator (617-918-1424), will work closely with the City of Manchester to negotiate the cooperative agreement prior to the grant award.

We look forward to working with your staff on the Brownfields program in continued Federal, state, and local government cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Lloyd", is written over the word "Sincerely,".

David R. Lloyd, Director
Office of Brownfields and Land Revitalization

cc: Diane Kelley

FY10 Brownfields Assessment, Cleanup, and Revolving Loan Fund Grants

Region 1

Applicant Name	Type of Grant	Site Name	Approved Total Funding
Massachusetts (continued)			
Lowell, MA	Cleanup	Hamilton Canal District - Appleton Mills site at 193.1 Jackson Street	\$200,000
	Cleanup	Hamilton Canal District - Appleton Mills site at 239.1 Jackson Street	\$200,000
Mystic Valley Development Commission, Malden, Medford, and Everett, MA	Assessment	Community-wide	\$300,000
Northborough, MA	Cleanup	167 Bearfoot Road	\$200,000
Peabody, MA	Cleanup	45 Walnut Street Redevelopment Project	\$200,000
Salisbury, MA	Cleanup	Former Shoe Factory site	\$200,000
Somerville, MA	Assessment	Community-wide Hazardous Substances	\$200,000
New Hampshire			
Manchester, NH	Assessment	Community-wide	\$400,000
Nashua, NH	RLF	Community-wide	\$1,000,000
Rockingham Economic Development Corporation, Southeast New Hampshire	RLF	Community-wide	\$1,000,000
Rockingham Planning Commission, Southeast New Hampshire	Assessment	Community-wide	\$400,000
Southwest Region Planning Commission, Southwest New Hampshire	Assessment	Community-wide	\$335,000
Tri-County Community Action Program, Inc., Berlin, NH	Cleanup	Brown Co. Research and Development site	\$200,000
Rhode Island			
Pawtucket, RI	Cleanup	State Pier site	\$200,000
Vermont			
Bellows Falls Historical Society, Inc., VT	Cleanup	Bellows Falls Historic Riverfront Park and Trail System	\$200,000
Bennington County Regional Commission, VT	Assessment	Community-wide	\$356,000
Chittenden County Regional Planning Commission, VT	Assessment	Community-wide	\$400,000
Northwest Regional Planning Commission, Northwest Vermont	RLF	Community-wide	\$1,000,000
Rutland Regional Planning Commission, Rutland County, VT	Assessment	Community-wide Hazardous Substances	\$200,000
Southern Windsor County Regional Planning Commission, VT	Assessment	Community-wide Hazardous Substances	\$200,000
St. Johnsbury, VT	Assessment	Community-wide Hazardous Substances	\$200,000
Two Rivers-Ottawaquechee Regional Commission, East Central Vermont	Assessment	Community-wide	\$400,000

CIP BUDGET AUTHORIZATION

CIP #: 612510

Project Year: 2010

CIP Resolution: 5/26/2009

Title: EPA Brownfield Assessment Grant

Amending Resolution: 5/4/2010

Administering Department: Manchester Economic Development Office (ME

Revision:

Project Description:

Grant funds received from the United States Environmental Protection Agency (EPA) to assist property owners in covering the costs of environmental assessments of potentially contaminated properties proposed for redevelopment.

Federal Grants

Federal Grant:

Yes

Environmental

Review Required:

No

Grant Executed:

Completed:

Critical Events

1	Project Initiation	5/4/10
2	Project Completion	06/30/11
3		
4		
5		

Expected Completion Date:

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$400,000.00	\$0.00	\$0.00	\$400,000.00
TOTAL	\$400,000.00	\$0.00	\$0.00	\$400,000.00

Revisions

COMMENTS: Grant funds received from the United States Environmental Protection Agency (EPA) in the amount of \$400,000.

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

"Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Thousand Dollars (\$400,000) for the FY 2010 CIP 612510 EPA Brownfield Assessment Grant Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept a \$400,000 grant from the United States Environmental Protection Agency (EPA) to assist property owners in covering the costs of environmental assessments of potentially contaminated properties proposed for redevelopment;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 612510 EPA Brownfield Assessment Grant - \$400,000 Federal

Resolved, that this Resolution shall take effect upon its passage.



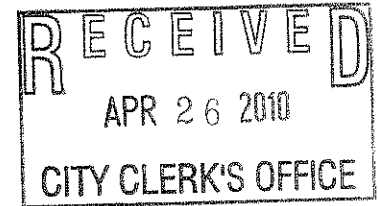
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program
From: Leon L. LaFreniere, AICP
Director of Planning and Community Development
Date: April 23, 2010
Subject: Police Department – CIP #412910 – VAWA (Recovery Act Funding)

The Police Department has notified us that they have been approved to receive grant funds totaling \$96,826 from the State of New Hampshire Department of Justice. These funds will be used for the implementation of domestic violence programming in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

CIP BUDGET AUTHORIZATION

CIP #: 412910

Project Year: 2010

CIP Resolution: 5/26/2009

Title: VAWA (Recovery Act Funding)

Amending Resolution: 5/18/2010

Administering Department: Police

Revision:

Project Description:

Funds are used to pay salaries/benefits of Domestic Violence Officer, a Victim Advocate and Administrative Assistant to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	5/18/2010
2	Program Completion	4/30/2011
3		
4		
5		

Expected Completion Date:

4/30/2011

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$60,660.00	\$0.00	\$0.00	\$60,660.00
Fringes	\$36,166.00	\$0.00	\$0.00	\$36,166.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$96,826.00	\$0.00	\$0.00	\$96,826.00

Revisions

COMMENTS

Funds received from the State of New Hampshire Department of Justice.

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

"Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety Six Thousand Eight Hundred Twenty Six Dollars (\$96,826) for the FY 2010 CIP 412910 VAWA (Recovery Act Funding) Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$96,826 from the State of New Hampshire Department of Justice for the implementation of the Stop Violence Against Women Program;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 412910 – VAWA (Recovery Act Funding) Program - \$96,826 State

Resolved, that this Resolution shall take effect upon its passage.

James A. Burkush
Chief of Department



City of Manchester
Fire Department

TO: Alderman Daniel O'Neil
FROM: Chief James A. Burkush
DATE: April 26, 2010
RE: Grant Awards Acceptance

The following grant awards have been received by the Fire Department and require acceptance by the CIP Committee:

Assistance to Firefighters-Retroactive reimbursement of Self Contained Breathing Apparatus (SCBA)-\$471,120.00 (100% reimbursement, local match already met)

Assistance to Firefighters-SCBA face piece purchase-\$42,316.00 (80% or \$33,852.00 reimbursement, 20% or \$8,484.00 local match requirement)

Campasano, Nicholas

From: Parr, David (CTR) [David.Parr@associates.dhs.gov]
Sent: Sunday, March 21, 2010 8:40 PM
To: dawn.savo@bridgeportct.gov; paul@dsulic.com; jasonmginsberg@aol.com;
 Eddfirechief@roadrunner.com; axsankey@alumni.upenn.edu; firedepartment@trentonme.com;
 nottinghamc1@comcast.net; rcartier@candiavfd.org; Campasano, Nicholas; vtblizzards@aol.com
Subject: Assistance to Firefighters Grant Program

Dear Grantee,

Congratulations on receiving an FY2009 Assistance to Firefighters Grant (AFG) award! Bob Waters and Dave Parr are your Region I fire program specialists with the Federal Emergency Management Agency (FEMA). We will be your regional contacts for this grant. We want to work with you to ensure that your organization completes a successful grant within the 12 month period of performance. We have been directed to provide you with this document to make your experience managing this grant as successful as possible. The following information will assist you with proper administration. Please read this email in its entirety and share this information with any person who will be assisting you in managing this grant throughout the grant's life cycle.

By now you have received the AFG Award Package online. It is accessible on line (via the drop-down menu for your 2009 AFG grant). Please read the award package in its entirety. It provides the baseline requirements of the grant. Further explanation is provided in the FY2009 AFG Program Guidance under pages ii-iii and 57-64. You should read the entire Program Guidance, but these specific pages offer a good introduction of what is expected of you. The guidance can be found on our website at www.firegrantsupport.com. In addition you will find Frequently Asked Questions and a Grant Management Tutorial that will offer additional information for proper grant management. The Grants Management Tutorial can be found at <http://firegrantsupport.com/content/html/program/GrantsTutorial.aspx>. Finally, formal communications about the grant will be sent to your online mail center. Be sure to check this at least once a week for any updates.

Please read the following topics -- each of them are important in your understanding of your responsibilities for managing the grant:

Scope of work – the scope of work is defined by the information and data found in the Request Details section of the application and is further described and explained in the Narrative and Article 13 of the Award Package. If you are unable to purchase the exact number of units awarded for each line-item, you are not to use any of the funds allocated for the units awarded unless you receive authorization to do so. This authorization is obtained via the submission of an Amendment Request. Amendments may be submitted using the Manage Grant function within the drop-down menu for your grant.

Procurement actions – are to be conducted in a manner that provides, to the maximum extent possible, full and open competition. **All bids must be made post-award, i.e., during the period of performance.** You will use your own procurement procedures, provided the procurements conform to applicable Federal law and the standards identified in FEMA's regulations. You should review these regulations by going to the following link <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=ceeb820f596c5a7e67f0ca4f3f172bb0&rgn=div8&view=text&node=44:1.0.1.1.14.3.13.14&i> If you have no established procedures, you should follow the allowable procedures outlined in FEMA's

CIP BUDGET AUTHORIZATION

CIP #: 412010

Project Year: 2010

CIP Resolution: 5/26/2009

Title: SCBA Replacement

Amending Resolution: 5/4/2010

Administering Department: Fire Department

Revision: #1

Project Description: Replacement of Manchester Fire Department's Self Contained Breathing Apparatus and associated face mask retrofit.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Project Initiation	5/4/10
2	Project Completion	6/30/10
3		
4		
5		

Expected Completion Date: 6/30/2010

Line Item Budget

	FEDERAL	Local Match		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$504,972.00	\$8,484.00	\$0.00	\$513,456.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$504,972.00	\$8,484.00	\$0.00	\$513,456.00

Revisions

Revision #1 - changes funding source and amounts as follows: \$749,090 of Cash Funds to \$504,972 Federal and \$8,484 Local Match (Fire Department Operating Budget)

COMMENTS:

Grant funds in the amount of \$471,120 (100% reimbursement local match met) received through the State of New Hampshire Department of Safety freeing up initial funding in the amount of \$749,090 of Cash funds. Funds also received \$33,852 (80% reimbursement) and \$8,484 (20% local match - Fire Department Operating Budget).

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

"Amending the FY 2010 Community Improvement Program, authorizing, transferring and appropriating funds in the amount of Five Hundred Thirteen Thousand Four Hundred Thirty Six Dollars (\$513,436) for the FY 2010 CIP 412010 SCBA Replacement Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$504,972 for the replacement of the self contained breathing apparatus and face mask retrofit;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By revising:

FY 2010 CIP 412010 – SCBA Replacement Project - \$513,436 Federal & Local Funds
From \$749,090 Cash to \$513,436 Federal (\$471,120 Federal, \$33,852 Federal & \$8,484 Local Match – Fire Department Operating Budget)

Resolved, that this Resolution shall take effect upon its passage.



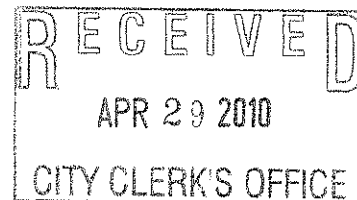
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Daniel P. O'Neil, Chair &
CIP Aldermanic Committee

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: April 29, 2010

Subject: Health Department – CIP #210511 – Public Health Preparedness

The Health Department has notified us that the City has received funding total \$479,000 from the State of New Hampshire Department of Health & Human Services Division of Public Health Services for the implementation of Public Health Preparedness Program.

While funds are effective July 1, 2010, it is necessary to have this program approved in May in order for it to be reviewed by the New Hampshire Governor's Council.

As such, the Health Department has requested that is project go before the full Board of Mayor and Alderman and members of the Committee on Community Improvement Program.

CIP BUDGET AUTHORIZATION

CIP #: 210511

Project Year: 2011

CIP Resolution: 4/20/2011

Title: Public Health Preparedness

Amending Resolution:

Administering Department: Health Department

Revision:

Project Description: Funding to upgrade the Health Department's preparedness for and ultimate response to bioterrorists, outbreaks of infectious disease and other public health issues.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	7/1/2010
2	Program Completion	6/30/2011
3		
4		
5		

Expected Completion Date:

6/30/2011

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$296,147.00	\$0.00	\$0.00	\$296,147.00
Fringes	\$150,963.00	\$0.00	\$0.00	\$150,963.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$31,890.00	\$0.00	\$0.00	\$31,890.00
TOTAL	\$479,000.00	\$0.00	\$0.00	\$479,000.00

Revisions

COMMENTS

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Seventy Nine Thousand Dollars (\$479,000) for the FY 2011 CIP 210511 Public Health Preparedness Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2011 CIP as contained in the 2011 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$479,000 from the State of New Hampshire Department of Health and Human Services – Division of Public Health Services to assist with the upgrade of preparedness response to bioterrorists, outbreak of disease and other health related issues;

NOW, THEREFORE, be it resolved that the 2011 CIP be amended as follows:

By adding:

FY 2011 CIP 210511 Public Health Preparedness Program - \$479,000 State

Resolved, that this Resolution shall take effect upon its passage.

Kevin A. Sheppard, P.E.
Public Works Director

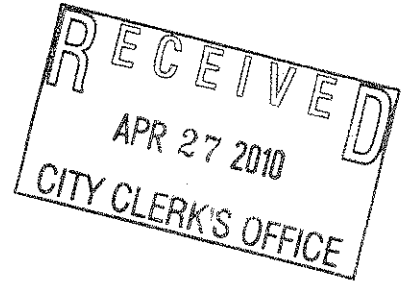
Timothy J. Clougherty
Deputy Public Works Director



Commission
William F. Houghton Jr.
Robert R. Rivard
Joan S. Flurey
Henry R. Bourgeois
Raymond Hebert

CITY OF MANCHESTER
Highway Department

Board of Mayor and Aldermen
CIP Committee
c/o Alderman Dan O'Neil-Chairman
One City Hall Plaza
Manchester, NH 03101



Re: MER

Dear Committee Members:

I am writing to update you on the current FY 10 MER bond and cash accounts. There exists a balance of approximately \$24,000 in the bond monies and a projected balance of approximately \$11,400 in the MER general fund budget account.

I am hereby requesting that the Department be authorized to utilize these balances to purchase vehicles for Departments not currently recognized in the MER Bond program.

Mr. Clougherty, or myself, will be available for questions regarding this matter. Thank you.

Sincerely,

Kevin A. Sheppard, P.E.
Director of Public Works

Cc: Timothy J. Clougherty



*William E. Sanders
Finance Officer*

CITY OF MANCHESTER
Finance Department

February 11, 2009

Committee on Community Improvement
C/O Matthew Normand
One City Hall Plaza
Manchester, NH 03101

Re: Summary of CIP Bond Balances

Dear Honorable Committee Members:

As requested, attached is a summary of open CIP bond balances as of February 10, 2009. The first two pages summarize the unencumbered bond balance for each project and the Department's assessment of amounts available for reallocation. The remaining schedules comprise the input received from Department Heads.

Also attached as the last schedule is a summary of amounts due and received for federal (FEMA) and state portions for rain events in 2006 and 2007. Not included in the attached material is the fiscal 2010 \$6 million unissued bond for vehicle replacement.

Respectfully Submitted,

William E. Sanders
Finance Officer

Attachment

cc: Pam Goucher
Samuel Maranto

CIP Projects - Bonds						
Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Facilities	341898	1998	City Hall Security/Audio/Visual	77.04	77.04	
Facilities	712107	2007	Municipal Facilities Improvements	35,852.83	-	Funds to be used 2/09-11/09
Facilities	810209**	2009	Strategic Planning for Facilities	1,000,000.00	-	\$400,000 - Police vehicles, \$500,000 - Toters, \$100,000 - Strategic Plan
Facilities	811203	2003	City Space Improvements	1,700.00	1,700.00	
Facilities	8112B3	2003	City Space Improvements	1,066.19	1,066.19	
Facilities	811405	2005	Building Improvements	41,015.96	-	Funds to be used 2/09-11/09
Fire	411304	2004	Facility/Equipment Improvements	8,022.04	-	Requested BMA to purchase 2 Breathing Apparatus'
Fire	411609**	2009	Police Portable Radio Replacement	9.57	9.57	
Fire	411709**	2009	SCBA Update & Replacement	197,225.00	-	80/20 match for AFG Grant
Highway	370795	1995	Sanitary Landfill Closure	88,376.02	-	Ongoing groundwater monitoring
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	Funding to be matched with residents share
Highway	710205	2005	Public Works Infrastructure	-	-	Candia Road reconstruction local match
Highway	710905	2005	Parking & Traffic Improvements	1,019.37	1,019.37	
Highway	711109**	2009	Annual Bridge Rehab Prog - Biron St	29,220.00	-	Preliminary & final design of Biron Bridge
Highway	711209**	2009	Annual ROW Reconstruction Program	1,585,206.67	-	Resurfacing projects including S. Porter/S. Willow & Sundial Ave.
Highway	711507	2007	Annual Bridge Rehab Program	59,887.07	-	Queen City Bridge Joint repair & construction
Highway	711607	2009	Sidewalk Discretionary Fund	100,000.00	-	Valley Street, Queen City Avenue, Theodore Street & Brook Street
Highway	711607	2007	Annual ROW Reconstruction	590,525.09	-	Gold Street Relocation (\$590,525)
Highway	711609**	2009	Storm Drain Infrastructure	280,622.97	-	Local match for various roads - BMA accepted state portion
Highway	711805	2005	Snow Emergency Strobe Lighting	394.00	394.00	
Highway	711807	2007	PW/Fleet Maintenance Admin	1,972,732.40	-	RFP for design services underway
Highway	711809**	2009	Street Light Safety & Rehab	1,405.00	-	Funds intended for additional downtown electrical receptacles
Highway	711907	2007	Residential 50/50 Sidewalk	5,833.96	5,833.96	
Highway	712009**	2009	Elm Street Mast Arm Replacement	149,961.84	-	Funds to replace mast arms at Merrimack, Hanover & Bridge Streets
Highway	712109**	2009	Traffic Signal Reconstruction	100,000.00	-	Funds to update traffic signals at S. Main and Varney Streets
Highway	713107**	2007	Granite Street Reconstruction - 3	145,623.93	-	Contingency until project closeout later this year
Highway	713206	2006	Street Reconstruction - So. Willow St	35,109.68	-	Funds proposed to be transferred to Candia Road
Highway	810309**	2009	Motorized & Electronic Equip Replacement	16,549.00	-	Funds for equipment replacement
Info Systems	411907	2007	Police/Fire CAD/RMS	2.73	2.73	
Info Systems	820899	1999	Land Management/Mapping/GIS	1,025.89	1,025.89	
Info Systems	810309**	2009	Motorized & Electronic Equip Replacement	37,687.44	-	Network access controls to protect City data
Info Systems	811505	2005	Information/Public Safety Upgrade	3,781.62	-	Project not yet complete, remaining funds for contingency (e.g. fire alarms)
MEDO	613402	2002	Bridge & Elm Development	5,276.62	5,276.62	
Parks	510005	2005	Park Facilities Improvement	32,500.39	-	Funds for completion of Piscataquog Trailway
Parks	510509**	2009	Rockingham Recreational Trail	100,000.00	-	Funds for completion of Rockingham Trailway
Parks	510807	2007	Park Improvement Program	1,227.18	1,227.18	
Parks	510907	2007	Park Improvement Program	79,848.06	-	Funds for completion of Rockingham Trailway
Parks	511603	2003	Recreation Facility Improvements	39,606.94	-	Funds for completion of Piscataquog Trailway
Parks	511605	2005	Veteran Park Memorial	2,115.76	2,115.76	
Parks	511607	2007	Bass Island Stabilization	-	-	Funds for completion of Bass Island
Parks	511707	2007	Piscataquog River Park Flood Damage	38,881.97	-	
Parks	511407	2007	Black Brook Dam Removal	40,000.00	-	Funds for demolition of Black Brook Dam

CIP Projects - Bonds					
Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation
Planning	612309**	2009	Neighborhood Revitalization	200,000.00	-
Planning	612407	2007	Neighborhood Revitalization	89,059.20	-
Planning	612503	2003	Visitor's Signage Package	77,573.39	77,573.39
Planning	811103	2003	Senior Center	883.91	883.91
Planning	811502	2002	Municipal Fac Building Acquisition	285.31	285.31
Planning	830101	2001	City Space Improvements	1,543.32	1,543.32
			Totals	7,498,735.36	100,034.24
**Unissued Bond					

FACILITIES DIVISION BOND AND CASH PROJECTS/ OPEN BALANCE REPORT

MUNICIPAL FACILITIES

CIP Res. Date	CIP Project #	Source	Project Name	Revised or Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	Available?	Timeline
6/4/2002	811203	Bond	City Space Improvements	\$285,000.00	\$283,300.00	\$0.00	\$1,700.00	Yes	
6/4/2002	8112B3	Bond	City Space Improvements	\$30,000.00	\$28,933.81	\$0.00	\$1,066.19	Yes	
6/1/1998	341898	Bond	City Hall Security/Audio/Visual	\$867,500.56	\$847,423.52	\$0.00	\$77.04	Yes	
6/1/2004	811405	Bond	City Building Improvements	\$4,440,000.00	\$4,398,984.04	\$0.00	\$41,015.96	No	2/09 - 11/09
6/12/2006	712107	Bond	Municipal Facilities Improvements	\$838,173.72	\$580,883.89	\$221,437.00	\$35,852.83	No	2/09 - 11/09
5/20/2008	810209	Bond	Strategic Planning for Facilities, Police, Fire, Highway	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	No	
TOTALS				\$7,460,674.28	\$6,139,525.26	\$221,437.00	\$1,079,712.02		

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SCHOOL FACILITIES

CIP Res. Date	CIP Project #	Source	Project Name	Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	Available?
5/1/2001	811202	Bond	Architecture/Engineer Facilities Capital Planning	\$336,071.33	\$334,224.90	\$0.00	\$1,846.43	Yes/HGF
6/12/2006	310207	Bond	School Facility Improvements - <i>Robert G. Young</i>	\$1,500,000.00	\$1,478,696.30	\$0.00	\$21,303.70	Yes/HGF
TOTALS				\$1,836,071.33	\$1,812,921.20	\$0.00	\$23,150.13	

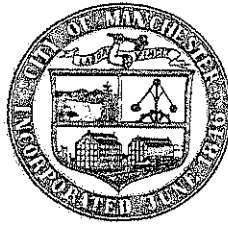
FACILITIES DIVISION BOND AND CASH PROJECTS/ OPEN BALANCE REPORT

CIP	Project #	Project Name	Project Intention	Intended Purpose for Balance
	811203	City Space Improvements	Improvements to various City facilities. Library Fire Alarm Installation City Security Measures	Not earmarked
	8112B3	City Space Improvements	Library HVAC Design & Engineering	Not earmarked
	341898	City Hall Security/Audio/Visual	Security Improvements City Hall	Not earmarked
	811405	City Building Improvements	Various improvements to City facilities. Roof Replacements City Security Measures Library HVAC/Facility Improvements Elderly Services Furnishings	Ursula Roofing under construction- \$11,808.34 For Security Improvements - \$156.99 R Robidas Library Safety Lighting Ready to Bid - \$29,050.63
	712107	Municipal Facilities Improvements	Various improvements to City Buildings	Approved for Ursula Roofing Contingency under construction
	810209	Strategic Planning for Facilities, Police, Fire, Highway	Feasibility analysis & potential design/ construction of combined Police/Fire facility & Highway Recycling Program	Police vehicles (\$400k), single stream recycling tofers (\$500k) and Fire/Police/Highway master planning study (\$100K)

16-5

CIP	Project #	Project Name	Project Intention	Intended Purpose for Balance
	811202	Architecture/Engineer Facilities Capital Planning	School Capital Planning & Engineering	School has not earmarked
	310207	School Facility Improvements	Improvements to various school facilities	JSBC approved for Highland GF Open Concept Elimination CIP Committee to approve transfer.

James A. Burkush
Chief of Department



City of Manchester
Fire Department

TO: William Sanders, Finance Director

FROM: Chief James A. Burkush

DATE: February 2, 2009

RE: Fire Bond Projects

411304 FACILITY/EQUIPMENT IMPROVEMENT-BOND-\$8,022.04

- The current balance is \$8,022.04 and the project is complete. Request to BMA to purchase 2 Self-Contained Breathing Apparatus.

411609 POLICE PORTABLE RADIO REPLACEMENT

- The current balance is \$9.57 and the project is complete.

411709 SCBA UPDATE & REPLACEMENT

- The current balance is \$197,225.00 and there is no activity in this project. The Department has applied for an AFG grant to replace our SCBA's, which has not been awarded at this date and time. The AFG grant is an 80/20 match and the estimated match for the City is \$197,225.00.

HIGHWAY

CIP Projects - Bonds
As of 01/29/2009

Department	Project #	Project Year	Project Description	Original Budget	Expenses to Date	Open Encumbrances	Remaining Balance
Highway	370795	1995	Sanitary Landfill Closure	13,059,932.36	12,969,956.34	1,600.00	88,376.02
Remaining funding to be used for ongoing groundwater monitoring and closure related activities.							
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	-	300,000.00
Funding to be matched with Residents share for Spring contract for various locations.							
Highway	710205	2005	Public Works Infrastructure	1,700,000.00	1,662,158.80	37,841.20	-
Highway	710905	2005	Parking & Traffic Improvements	280,000.00	278,980.63	-	1,019.37 Available
Highway	711109	2009	Annual Bridge Rehab Program - Biron St	150,000.00	-	120,780.00	29,220.00
Remaining funding to be used on final design of Nazaire Biron Bridge.							
Highway	711209	2009	Annual Row Reconstruction Program	3,211,500.00	1,246,982.73	379,310.60	1,585,206.67
Balance to be used for Highway Dept. projects.							
Highway	711507	2007	Annual Bridge Rehab Program	300,000.00	223,890.93	16,222.00	59,887.07
Remaining funding to be used on construction repair of Queen City Bridge Joint.							
Highway	711509	2009	Sidewalk Discretionary Fund	100,000.00	-	-	100,000.00
Potential projects include several sections of Valley Street, Queen City Avenue (Brown Ave easterly), Theodore Street, and Brook Street (Elm to Chestnut)							

Highway	711607	2007 Annual Row Reconstruction	1,725,000.00	798,070.18	336,404.72	590,525.10
Remaining balance allocated to Gold Street Relocation						
Highway	711609	2009 Storm Drain Infrastructure	500,000.00	219,377.03	-	280,622.97
Projects include local match for South Cypress Street, and Bodwell Road and other drainage projects including North Beech Street (DW Highway to D.E.).						
Highway	711805	2005 Snow Emergency Strobe Lighting	22,000.00	21,606.00	-	394.00
Available						
Highway	711807	2007 PW/Fleet Maintenance Admin	2,000,000.00	27,267.60	-	1,972,732.40
RFP for design services underway. Total design costs anticipated to approach \$2,000,000.						
Highway	711809	2009 Street Light Safety & Rehab	150,000.00	43,240.89	105,354.11	1,405.00
Balance of funds intended for contingency in the downtown electrical receptacles contracts.						
Highway	711907	2007 Residential 50/50 Sidewalk/Curb Program	400,000.00	394,166.04	-	5,833.96
Available						
Highway	712009	2009 Elm Street Mast Arm Replacement	150,000.00	38.16	-	149,961.84
Project to replace mast arms at Merrimack, Hanover and Bridge street currently being bid.						
Highway	712109	2009 Traffic Signal Reconstruction	100,000.00	-	-	100,000.00
Project to update traffic signals at S. Main and Varney and at Elm and Brook currently being bid.						
Highway	713007	2007 Flood Damaged Infrastructure Remed	20,579.00	20,579.34	-	(0.34)
Highway	713107	2007 Granite Street Reconstruction - 3	5,300,000.00	4,793,784.80	360,591.27	145,623.93
Balance of funds should be considered as contingency until Project Closeout later this year.						

Highway	713206	2006 Street Reconstruction - So. Willow St.	80,000.00	44,890.32	-	35,109.68
Remaining funding to be used as part of Candia Road reconstruction Local match (Request to CIP Committee to transfer funds is forthcoming).						
Highway	810309	2009 Motorized & Electronic Equip Replacement	652,650.00	358,211.50	277,889.50	16,549.00
Balance of funds to be used as for FY09 MER program and ongoing purchases.						
						Available

Jennie Angell
Director, Information Services



CITY OF MANCHESTER
Information Systems Department

January 15, 2009

Board of Mayor and Aldermen
% City Clerk
One City Hall Plaza
Manchester, NH 03101

Re: Bond Balances

Here is the information on the CIP projects that you have requested.

Number	Name	Funding Source	Fund Status
811505	Public Safety Upgrade	Bond	\$213,207 – under contract \$3,781 – Contingency
The \$213,207 is contracted and must be paid to the vendor as soon as the last milestone is reached. The \$3,781 is the last of the contingency money on this project. The project is not yet complete. We could still have unexpected expenses to complete this project.			
411907	Police Fire CAD	Bond	\$49,466 – under contract \$2.73 – available
The \$49,466 is contracted and must be paid to the vendor as soon as the last milestone is reached.			
820899	GIS	Bond	\$1,025 – available
This money can be taken back.			
810309	MEER	Bond	\$37,687.44 – Required for Current projects
This money will be used to purchase Network Access Control (NAC) which is equipment that is required to protect the city's data from unauthorized access. Failure to purchase this equipment puts the city at significant risk of being hacked which could result in identity theft and unauthorized access to non-public information.			

If you have any questions, I will be at the BMA meeting on January 20th.

Sincerely,

Jennie Angell

Sanders, William

From: Minkarah, Jay
Sent: Tuesday, February 03, 2009 1:11 PM
To: Sanders, William
Cc: Palmer, Lisa
Subject: FW: MEDO Bond Projects
Attachments: MEDO Bond Projects.xls

Bill:

Based on a review of our files, this project is complete and there are no encumbrances or outstanding bills. The funds could be rededicated to other purposes.

Jay

Jay Minkarah, Director
Manchester Economic Development Office
One City Hall Plaza
Manchester, NH 03101
www.YourManchesterNH.com
Phone: (603) 624-6505
Fax: (603) 624-6308
Email: jminkarah@ManchesterNH.gov

2/3/2009

16-11

Chuck DePrima
Acting Director



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

February 10, 2009

Committee on Community Improvement
1 City Hall Plaza
Manchester, NH 03101

RE: CIP bond project update

511603 – Recreation Facility Improvements - \$39,606.94

- Funding required to complete construction of the Piscataquog Trailway
- This project is currently under contract.
- Scheduled completion date of July 2009

511605 – Veteran's Park Memorial - \$2,115.76

- This project is complete.

510005 – Park Facilities Improvement Program - \$32,500.39

- Funding required for project expenditures relating to the Piscataquog Trailway.
- This project is currently under contract.
- Scheduled completion date of July 2009

511607 – Bass Island - \$38,881.97

- This project is currently under contract.
- Project construction to commence in Spring 2009
- Scheduled completion date of August 2009

510907 – Park Improvement Program - \$79,848.06

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009

511407 – Black Brook Dam Removal – \$40,000

- Funding required for the Black Brook Dam demolition, and associated bank stabilization and wetland restoration
- This project is currently under contract.
- This project is under construction.
- Scheduled completion date of July 2009
- Ongoing project monitoring to continue through 2011

510509 - Rockingham Recreational Trailway – \$100,000

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Pamela H. Goucher
Interim Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Planning & Community Development
CIP Bond Balances

✓ **CIP Project #830101 – City Space Improvements** – This money is left over from one of the accounts for the renovation of City Hall. The remaining balance of \$1,543.32 from the original \$350,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811502 – Municipal Facility Building Acquisition** – This money is left over from the renovation of the Rines Center. The remaining balance of \$285.31 from the original \$2,750,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811103 – Senior Center** – This money is left over from the account for the site acquisition and construction of the new Senior Center. The remaining balance of \$883.91 from the original \$2,400,000 bond money is surplus, as the project has been completed.

(Note: In April, 2004, the administrative responsibility for this project was transferred from Planning to Highway-Building Maintenance)

CIP Project #612503 – Visitor's Signage Package – This money was set aside for the acquisition and installation of wayfinding signs throughout the downtown and at other significant intersections throughout the City. Of the original \$84,028.49, \$77,573.39 remains. This project was under the purview of the former Planning Director and is on hold pending staff capacity to complete.

CIP Project #612407 – Neighborhood Revitalization – This money was set aside to support infrastructure improvements, with the major focus on the City's targeted neighborhoods. Of the original \$200,000 bond money, a balance of \$89,059.20 remains and is required to continue the Kelly Street reconstruction. This project is ongoing with the Highway Department and should be wrapped up in late spring.

✓ **CIP Project #612309 – Neighborhood Revitalization** – This money was set aside as a continuation of the infrastructure and other neighborhood improvements in targeted areas across the City. Of the original \$200,000 bond money, and based upon information from the Highway Department, \$100,000 is necessary for the completion of the Kelly Street reconstruction that the Highway Department will be completing in late spring. The plan was to use the remaining balance of \$100,000 to target infrastructure improvements on other nearby targeted streets.

February 3, 2009

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: planning@manchesternh.gov
www.manchesternh.gov

16-14

FEMA Status Report - Open Projects as of February 5, 2009

Project#	Dept	Project	Total Project Cost	FEDERAL			STATE		
				Originally Approved (75%)	Received	Balance	Amount Expected (12.5%)	Received	Balance
		Parks & Recreation							
510807	650	Park Improvement Program	92,545.82	20,859.94	20,859.94	-	3,342.94	-	3,342.94
511607	650	Bass Island Flood Damage Stabilization (2006)	83,293.41	62,470.00	32,067.96	30,402.04	10,411.00	-	10,411.00
511707	650	Piscataquog River Park Flood Damage (2006)	741,232.00	555,924.00	293,042.50	262,881.50	92,654.00	-	92,654.00
511708	650	Piscataquog River Park Flood Damage - 2 (2007)	342,000.00	256,500.00	342,000.00	(85,500.00)	85,000.00	-	85,000.00
		Highway							
713007	500	Flood Damaged Infrastructure Remediation	164,634.00	123,476.00	72,698.48	50,777.52	20,579.00	-	20,579.00
		TOTAL	1,423,705.23	1,019,229.94	760,668.88	258,561.06	211,986.94	-	211,986.94



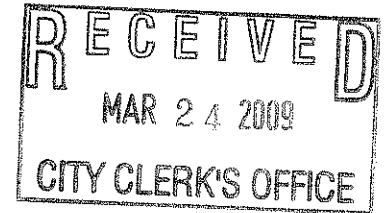
CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee



MEMORANDUM

To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon L. LaFreniere, AICP
Director of Planning & Community Development

Date: March 19, 2009

Subject: CIP 650300 Hackett Hill

As directed, Staff from Planning, Finance and City Solicitor's Office met in an effort to identify the source of funds used for the Hackett Hill Development Project referenced above. It was determined that the funds were derived from the proceeds of the sale of land owned by the City on Hackett Hill which was the site of the planned UNH Campus that never materialized. As such, any unencumbered funds in this account may be used for whatever purposes the BMA deems to be in the best interest of the City. Jay Minkarah informs us that he has commitments of \$167,592.65 to be paid out leaving an unencumbered balance of \$250,671.69.

To the Board of Mayor and Aldermen of the City of Manchester:


The Committee on Joint School Buildings respectfully recommends, after due and careful consideration, that the request for project funds to be transferred from the Parker Varney project to the Highland Goffs Falls project, be referred to the Committee on Community Improvement.

(Unanimous vote)

Respectfully submitted,


Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 3, 2009 on a motion of Alderman Lopez, duly seconded by Alderman Shea, it was voted to refer to the Committee on Community Improvement.


Acting City Clerk

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P.A.

**Manchester Schools Open Concept Classroom Conversion
Highland Goffe's Falls Elementary School
Joint School Building Committee, January 22, 2009**

Highland Goffe's Falls is the third of five schools scheduled for conversion of Open Concept to traditional, enclosed classroom schools. Parker Varney, a design-duplicate to Highland Goffe's Falls was converted in the summer of 2006, The Green Acres Library was enclosed in the summer of 2007. Highland Goffe's Falls is scheduled for construction in the summer of 2009. Webster School and Beech Street Schools remain to be scheduled.

Project Scope: As with Parker Varney, the scope of work at Highland Goffe's Falls includes the erection of walls to convert the open concept classrooms to standard classroom with new doors and hardware. Other updates include white marker boards and tack boards in the classrooms, along with coat hooks and cubbies in the classrooms. New stair towers will be constructed at each end of the building, fire suppression systems, or sprinklers, will be installed. Other upgrades to the school include new mechanical ventilation systems, and energy-efficient, bright lighting. Several pricing alternates will be considered, including:

1. Operable Panel Partitions, allowing two classrooms to be opened into one.
2. Removal of existing rubber roof, and replacing it with a new PVC roof.
3. Re-finishing of the first floor corridor glazed block with a liquid applied, hard finish
4. Refinish the Parent Center rooms.
5. Addition of Controls for corridor lighting, operated by a programmable lighting control system with off-site monitoring and control.

Schedule: The design is underway at this time. Contractor prequalification packages have been received and have been reviewed. Nine General Contractors have been identified as qualified to bid on this project. General Contractor bidding of this project will take place in the winter of 2009, commencing January 26 through February 17. With successful receipt of bids, and prompt contract award, construction is scheduled to start in the spring of 2009.

Financial: \$2,775,742 is budgeted overall.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

OPEN CONCEPT SCHOOL ELIMINATION -HIGHLAND GOFFES FALLS

\$2,775,742.50

FUNDING	SOURCE:	
FY09 Bond	310209	\$2,750,000.00
FY02 Bond	310402	\$25,742.50

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architect - Highland Goffes Falls Design, Bidding, Construction & Completion	\$25,742.50	\$25,742.50	0%	\$0.00	
Sub-Total Architect Contract	\$25,742.50	\$25,742.50	0%	\$0.00	
FY09 Bond Contractor - Highland Goffes Falls					
Sub-Total HGF Contract	\$0.00	\$0.00		\$0.00	\$0.00
Contingency - Highway Union Leader Corp- News ad RFQ Contractors	\$164.69	\$0.00	100%	\$164.69	
Contingency to Date	\$164.69	\$0.00		\$164.69	

CONSTRUCTION UNCOMMITTED	\$2,749,835.31		
ENCUMBERED/EXPENDED TOTAL	\$25,907.19	\$25,742.50	\$164.69
TOTAL	\$2,775,742.50		

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P. A.

**Report to the Joint School Building Committee
City of Manchester, Manchester School District
January 22, 2009**

Manchester School of Technology
Additions and Renovations
530 South Porter Street
Manchester, NH 03103

Karen White, Principal

1. Receipt of Bids, Award of Contract:
 - a. On Thursday, May 15, Bid Proposals were received and the contract for construction awarded to Eckman Construction. Work began immediately, and continues on to date. Eckman Construction will remain on site, continuously until the entire project is completed, mid-August, 2009.
2. Project Scope and Schedule:
 - a. Project scope remains as outlined in the presentation to the Building & Sites Committee and the City of Manchester 1 ½ years ago.
 - b. Phase 1, work to commenced immediately, and was completed by August, 2008. Work includes:
 - i. Site work, including relocation of utilities, storm drainage, etc. to allow the expanded Auto Tech has been constructed. The parking lots have been almost doubled in size from 172 spaces to 324 spaces. Driveways have been re-constructed. A portion of the east parking lot is currently being used by Eckman as a staging area.
 - ii. Wing A- The existing PASS classrooms have been converted to Graphics. The existing Print Shop in Wing B has been converted to PASS classrooms.
 - iii. Wing A- Renovation to the Landscape/Horticulture area has taken place.
 - c. Phase 2, work commenced immediately upon awards, and is Substantially Complete. The Auto Tech and Collision programs, and the Administration have moved to their new facilities before the Holiday break. This work includes:
 - i. Wing E- Auto Tech and Collision Expansion...new construction.
 - ii. Wing D-1 – New Administrative Offices...new construction.
 - d. Over the holiday break, some areas of B Wing have been re-carpeted, and re-painted.

- e. Beginning in January, and continuing through February, renovations will continue on the existing Auto Tech lab, readying it for occupancy for early spring.
- f. Phase 3, commencing in January 2009, completed in May 2009:
 - i. Wing E- Convert existing Shop areas to Cosmetology. Underway is the demolition of the old Machine Shop, and Sheet Metal and Welding Shops, to convert them to Cosmetology classrooms and salon. This work is expected to reach completion in the spring. Presently, a Cosmetology classroom has relocated to the Administration wing.
- g. Phase 4 and 5, commencing in June 2009, completed August 2009:
 - i. Wing B- Convert existing Administration to Marketing.
 - ii. Wing D- Convert existing Marketing to Intro. to Culinary Arts
 - iii. Wing A- Expand Design Communications
 - iv. Wing C- New Vestibule at Early Childhood; Convert PASS offices and Cosmetology to Public Safety and Health Science
 - v. Wing F- Convert Plumbing, Carpentry to new Lecture Quad and Plumbing Labs.
 - vi. Site work- Complete site work with final paving and work at existing modular classrooms.
- h. 18,750 sq. ft. has been added to the existing 107,558 sq. ft., resulting in a new facility of 126,308 sq. ft. The entire building will be renovated- some areas will receive nominal renovations, Fire Alarm, painting, etc.; some areas, as noted above will receive substantial renovations.
- i. Equipment- A limited scope of equipment was included in the Contractor's Bid Documents. Karen White has assembled equipment lists, and bidding and contracts have been awarded for equipment to Video Production, Horticulture/Landscaping, Graphics. The equipment lists and bidding continues, and is scheduled for completion within the next few months.

3. Financial:

- a. The project is approximately 68% complete through its contract value.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

MANCHESTER SCHOOL OF TECHNOLOGY
RENOVATIONS AND EXPANSION PROJECT

\$10,010,120.00

FUNDING	SOURCE:	
FY02 Bond	Proj.# 310402	\$110,120
FY08 State	Proj.# 310308	\$7,425,000
FY08 Bond	Proj.#310308	\$2,475,000

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	COMMITTED	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architects	\$550,600.00					
Schematic Design Phase(FY02 Bond)	\$110,120.00		\$0.00	100%	\$110,120.00	
Design through Completion Phases	\$440,480.00		\$132,144.00	70%	\$308,336.00	
Architect Sub-Total	\$550,600.00	\$0.00	\$132,144.00	76%	\$418,456.00	
Construction Administration - City	\$110,000.00					
FY08 City Administration	\$48,086.38		\$0.00	100%	\$48,086.38	
FY09 City Administration	\$61,913.62	\$61,913.62		0%		
Construction Administration Sub-Total	\$110,000.00	\$61,913.62	\$0.00		\$48,086.38	
Construction	\$6,973,110.00				\$622,900.37	
Eckman Construction Contract	\$6,973,110.00					
Base Contract - Alternates 1,3,4,6,7,8,9&11	\$6,973,110.00		\$2,581,191.02	63%	\$4,391,918.98	\$439,191.90
CO#1 Credit, Roofing Insulation Reuse	(\$102,089.00)		(\$102,089.00)	0%		\$0.00
CO#2 Unsuitable Building Foundation Soil, Repair Wiring, Modify Baseboard & Construct Drywall	\$3,993.00		\$0.00	100%	\$3,993.00	\$399.30
CO#3 Replace Unsuitable Materials @ So. Drive	\$4,000.00		\$0.00	100%	\$4,000.00	\$400.00
CO#4 Complete Work @ Revised CB	\$3,247.00		\$0.00	100%	\$3,247.00	\$324.70
CO#5 Remove Transite Pipe @ Automotive & Rim	\$2,736.00		\$0.00	100%	\$2,736.00	\$273.60
CO#6 Replace Unsuitable East Parking Lot	\$22,690.00		\$0.00	100%	\$22,690.00	\$2,269.00
CO#7 Abate Vinyl Tile in Rm 113	\$3,468.00		\$0.00	100%	\$3,468.00	\$346.80
CO#8 Relocate Heaters & Add Flag Pole Light	\$4,190.00		\$578.00	86%	\$3,612.00	\$361.20
CO#9 Paint Rms, Ballvalves & Data Pass	\$3,464.00		\$0.00	100%	\$3,464.00	\$346.40
CO#10 Rm B104 Two Telephones w/Outlets	\$4,726.00		\$0.00	100%	\$4,726.00	\$472.60
CO #11 Reset Granite, Yeaton Controls	\$4,751.00		\$0.00	100%	\$4,751.00	\$475.10
CO#12 Fire Alarm Additions, Yeaton Controls	\$3,674.00		\$1,372.00	65%	\$2,502.00	\$250.20
CO#13 Communications, Trees & ACT in Rm A113	\$4,661.00		\$0.00	100%	\$4,661.00	\$466.10
CO#14 Revised Breaker at MDP, Paint Frames	\$4,806.00		\$0.00	100%	\$4,806.00	\$480.60
CO#15 Additional work in Rm A121	\$3,927.00		\$0.00	100%	\$3,927.00	\$392.70
CO#16 Additional work in Rm A107	\$4,941.00		\$3,445.00	30%	\$1,496.00	\$149.60
CO#17 Roof at Parapet, Relocate Telephone Panels	\$3,941.00		\$0.00	100%	\$3,941.00	\$394.10
CO#18 Trap Primers, Add Phone Lines, Vest Cig.	\$4,367.00		\$2,779.00	36%	\$1,588.00	\$158.80
CO#19 Accent Walls, Flashing, Sills, Trap Covers	\$4,997.00		\$3,570.00	29%	\$1,427.00	\$142.70
CO#20 Corr., G135, Light Shelf, Grab Bars, G107	\$4,505.00		\$1,184.00	74%	\$3,321.00	\$332.10
CO#21 Roof at Parapet, Relocate Telephone Panels	\$4,902.00		\$4,902.00	0%	\$0.00	\$0.00
Construction Subtotal	\$6,973,207.00	\$0.00	\$2,496,932.02		\$4,476,274.98	\$447,627.50
Equipment	\$750,000.00	\$557,081.38	\$53,503.00		\$139,415.62	
Access A/V, LLC -Audio Visual Equipment	\$159,959.00		\$53,208.00	67%	\$106,751.00	
Patriot Welding - Lab Desks	\$12,600.00		\$0.00	100%	\$12,600.00	
Aubin Woodworking - Desktops & Countertops	\$4,685.00		\$0.00	100%	\$4,685.00	
Aubin Woodworking - Bookcases	\$3,386.00		\$0.00	100%	\$3,386.00	
Sears - 22 Cu.Ft. Refrigerator	\$1,349.99		\$0.00	100%	\$1,349.99	
Gov Connection - Network Adapters	\$7,707.00		\$0.00	100%	\$7,707.00	
WB Mason, Admin Furniture	\$3,034.00		\$295.00	90%	\$2,739.00	
Union Leader- RFP Manufacturing Equipment	\$197.63		\$0.00	100%	\$197.63	
Equipment Sub-Total	\$192,918.62	\$557,081.38	\$53,503.00		\$139,415.62	
Testing and Miscellaneous Per Joint Mtg 6/01	\$75,000.00	\$43,662.50	\$4,303.58	86%	\$25,696.42	
Miller Engineering - Testing & Inspection Services	\$30,000.00		\$4,000.00	70%	\$937.50	
Scott Lawson - Materials Testing	\$1,337.50					
Testing & Misc. Sub-Total	\$31,337.50	\$43,662.50	\$4,703.58		\$26,633.92	
Contingency > \$5,000 needs Joint Approv	\$1,225,000.00	\$1,205,739.85				
Union Leader-Newsad Prequalification Contractors	\$154.15		\$0.00	100%	\$154.15	
Bob's Locksmith - Rekey 3 Doors for Computer Rms	\$187.00		\$0.00	100%	\$187.00	
Bob's Locksmith - Replace 3 cylinders in Cosmotology	\$100.00		\$0.00	100%	\$100.00	
Union Leader-Newsad Video Equipment	\$177.86		\$0.00	100%	\$177.86	
Robt Half Int'l - Temp labor to Move Computers	\$2,688.00		\$636.00	76%	\$2,052.00	
TNT Install Communications Cable	\$2,014.00		\$0.00	100%	\$2,014.00	
TNT Portable Comm Work	\$85.00		\$0.00	100%	\$85.00	
Fast Signs - 14 signs	\$363.50		\$0.00	100%	\$363.50	
United Oil Recovery - Dispose Oil Auto Lift Pits	\$368.34		\$0.00	100%	\$368.34	
Home Depot - Containers to Remove Photo Chemicals	\$38.74		\$0.00	100%	\$38.74	
College Bound Movers - Move Rooms	\$1,675.00		\$0.00	100%	\$1,675.00	
G.A. Laflamme - Wire Temp Power for Automotive	\$780.36		\$0.00	100%	\$780.36	
G.A. Laflamme - Install circuit for drill press/grinder	\$1,449.18		\$0.00	100%	\$1,449.18	
Delta Mechanical - Condensing Unit for Horticulture	\$4,780.00		\$0.00	100%	\$4,780.00	
Leblancs Hardware - Keys for Project	\$15.60		\$0.00	100%	\$15.60	
G.A. Laflamme - Wire RTU and Controls	\$425.36		\$0.00	100%	\$425.36	
G.A. Laflamme - Bypass Dimmers in Video Production	\$167.50		\$0.00	100%	\$167.50	
Safety Kleen - Photo Shop Fuel Removal	\$451.79		\$0.00	100%	\$451.79	
PSNH - Emergency Repairs to Light Poles	\$1,103.77		\$0.00	100%	\$1,103.77	
TNT Move Phonelines during School Break	\$2,235.00		\$2,235.00	0%		
Contingency Sub-Total	\$19,260.15	\$1,205,739.85	\$2,871.00		\$16,389.15	

TOTAL UNCOMMITTED

\$326,313.00

ENCUMBERED/EXPENDED TOTAL

\$9,683,807.00 \$1,868,397.35 \$2,690,153.60

TOTAL

\$10,010,120.00

\$5,125,256.05

16-22



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

April 10, 2009

Alderman Michael Garrity, Chair
Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: CIP Cash & Bond Balances

Dear Chairman Garrity:

We have reviewed the open bond balances and cash balances of CIP projects, provided to us today by the Finance Department, and concur with the numbers that are shown.

Additionally, in reviewing the CIP tabled items on the most recent Finance Committee Meeting Agenda (4/7/09), we observed that CIP Project #510807 (a cash project) is not shown. While this project was on our original list of requested extensions, it appears to have been omitted when the list was transcribed to the Board's agenda. We are enclosing a copy of the extension list with updated balances. This particular project was one of three CIP cash projects that were *not* on the list of cash projects to be transferred to the contingency fund.

Should the Committee have additional questions, CIP staff will be available at the next CIP meeting.

Respectfully submitted,

Pamela H. Goucher
Deputy Director, Planning & Zoning

copy: Leon L. LaFreniere, AICP

enclosure

MEMORANDUM

To: Committee on Community Improvement Program

From: Leon LaFreniere, AICP
Planning and Community Development Director

Date: April 10, 2009

Subject: Project Extensions

The following projects are requested to be extended until June 30, 2009:

<u>Year</u>	<u>Fund Type</u>	<u>Project #</u>	<u>Project Name/Department</u>	<u>As of April 6, 2009 Balance/Encumbrance</u>
2008	CDBG	212708	New Citizen Assimilation Initiatives-Planning	\$ 13,418.00
2008	State	214008	Cities Readiness Initiative-State	\$ 3,740.65
2008	State	214108	Naccho Accreditation Improvement-Health	\$ 2,499.26
2008	Federal	410008	Homeland Security Grant-Fire	\$ 6,661.99
2008	CDBG	511008	Martineau Park-Parks	\$ 37,603.04
2008	CDBG	610408	Concentrated Code Enforcement-Building*	\$ 29,341.63
2008	CDBG	611408	Manchester Micro Enterprise Program-MicroCredit	\$ 2,000.00
2008	CDBG	611608	Neighborhood Pride-Business Incentive-MEDO	\$ 125,000
2008	CDBG	710508	School Sidewalk Program-Highway	\$ 12,044.45
2008	CDBG	810008	ADA Compliance-Planning	\$ 75,000
2008	CDBG	810108	Community Development Initiative-Planning	\$ 4,370.06
2008	State	810808	Vista Initiative Program-Health	\$ 132,249.91
2007	State	210607	School Based Dental Services-Health	\$ 6,902.17
2007	State	412407	Public Safety Interoperability-Fire/Police	\$ 3,409.25
2007	State	412607	Security Fiber Connections Project-Fire	\$ 87,613.24
2007	Cash	510807	Park Improvement Program-Parks	\$ 1,860.00
2007	NH DOT	510907	Parks improvement Project	\$ 390,359.21
2007	ST/FED	511407	Black Brook Dam Removal (Watershed Rest.)	\$ 96,135.13
2007	ST/FEMA	511607	Bass Island Flood Damage	\$ 683.82
2007	CDBG	611507	Revolving Loan Fund-MEDO	\$ 19,351.26
2007	CDBG	710807	School Sidewalk Program-Highway	\$ 81,896.52
2007	Cash	710907	Annual Bridge Maintenance-Highway	\$ 18,326.64
2007	CDBG	810807	Master Plan Support-Planning	\$ 31,213.74
2007	CDBG	810907	Neighborhood Revitalization/CBD Impr.-Planning	\$ 160,327.69
2006	Federal	410006	Mobile Data Terminal/AVL'S-Fire	\$ 1,726.47
2006	CDBG	612406	Neighborhood Revitalization Program-MEDO	\$ 32,457.67
2006	CDBG	810306	Economic Development/Master Plan-MEDO/Planning	\$ 1,578.44
2006	CDBG	810606	ADA Compliance-Planning	\$ 14,117.90
2000	Cash	650300	Hacket Hill Development-MEDO	\$ 418,264.34

* Budget authorization to be revised from Building Department Administration to Planning and Community Development Department.